



# EAST UMATILLA FIRE & RESCUE

**BOARD MEETING**  
**November 17, 2022, 7:00 PM**  
**Weston Fire Station**  
**103 W. Main Street**  
**Weston, OR 97886**

## Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

## In Attendance

<u>  X  </u> <i>Matt Hoehna, President (via phone for ½)</i>	<u>  X  </u> <i>Greg Phillips, Director</i>
<u>  X  </u> <i>Terry Case, Vice President</i>	<u>          </u> <i>Chris Williams, Director</i>
<u>  X  </u> <i>Carol Kirk, Secretary/Treasurer</i>	<u>  X  </u> <i>Dave Baty, Fire Chief</i>

## MINUTES

- 1) MEETING TO ORDER**  
Board Vice President, Terry Case called the meeting to order at 7:01 p.m.
- 2) ROLL CALL**  
A quorum was determined, as indicated above, and the meeting continued.
- 3) APPROVE/ADD TO THE AGENDA**  
**MOTION:** Greg Phillips moved to approve Agenda  
**SECOND:** Carol Kirk  
**VOTE:** Unanimously Approved
- 4) PUBLIC COMMENT**  
There was no public comment.
- 5) FINANCIAL INFORMATION AND PAYMENT OF BILLS**  
Terry Case noted that his question from last month had be clarified.  
**MOTION:** Greg Phillips moved to approve the financials and pay the bills  
**SECOND:** Carol Kirk  
**VOTE:** Unanimously Approved
- 6) MINUTES FROM LAST MEETING**  
**MOTION:** Carol Kirk moved to approve the minutes  
**SECOND:** Greg Phillips  
**VOTE:** Unanimously Approved

**OLD BUSINESS**



## EAST UMATILLA FIRE & RESCUE

### 7) DISTRICT POLICY

- (a) Chapter 9 (Safety) – A discussion on which suggestions for revision were going to be implemented into the Chapter 9 policy proceeded and each member present had an opportunity to contribute. Terry Case made sure Chris Williams' comments, which were sent in advance, were addressed. The board agreed to wait for the corrections to be made in the policy before making a decision on Chapter 9 approval.
- (b) Chapter 10 (Personnel) – It was discussed and decided by the board, since not all members have made it through the Chapter 10 policy we would go as far as members had gotten and start back up at the next meeting.

### 8) Name Change on ATV Vendor

Chief Baty informed the board of a change in name for the ATV vendor. One partner bought out the other and changed the name.

### 9) NEW STATION UPDATE

- a. Chief Baty let the board know that we will know more after the meeting on the 29<sup>th</sup> of November with McCormack.

### NEW BUSINESS

#### a. Helix Maintenance Shop

Chief Baty informed the board that Brad Bixler from Helix High School requested to use the Helix Maintenance Shop for their welding classes. The Board and Chief discussed different options and landed on the District is not opposed to the request, but a more in-depth discussion needs to occur to come to an agreement. Terry Case recommended Chief Baty go forward with looking into what it would take and look like to allow Helix High School to use the Maintenance Shop. Matt Hoehna asked Sheri Allen to look into whether we are allowed by our insurance. Carol Kirk stated the School should be allowed to go look around the Maintenance Shop and see if it is what they want.

#### b. Bank Account Authorization

Sheri Allen informed the board, last month they added her to the LGIP accounts, but not the regular checking account.

**MOTION: Matt Hoehna moved to add Sheri Allen as an authorized user on the Bank of Eastern Oregon Bank Accounts.**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

### Questions regarding the Chief's Report

Chief Baty updated the board on how the Veteran's Day Breakfast went. He also let the board know that the district would be burning the Athena burn pile on November 18, 2022.

### GOOD OF THE ORDER

Matt Hoehna asked Sheri Allen to create a one-page summary sheet for the board on the changes they agreed upon in Chapter 9.

Sheri Allen requested a change in what was included in the board packets going forward. It was requested that bank reconciliations no longer be included as part of the board packet, but as a separate email. The board was concerned with how that would look, and Sheri Allen assured them they could be requested through a public records request. Sheri Allen brought to the board's attention the need to look for a financial software as JoAnn, the current contracted bookkeeper is pulling back on services she is offering the District. At this time, the District does not own a financial software. A discussion on research into other fire districts and different types of software available was had and it was determined that Sheri Allen will present the board with a comparison on software and what other district's use to the board.



# EAST UMATILLA FIRE & RESCUE

## ADJOURNMENT

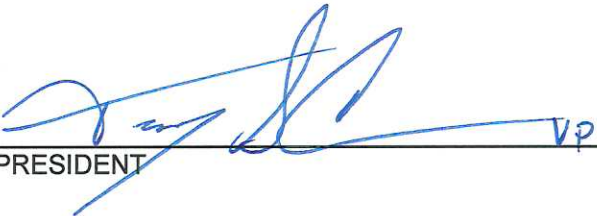
**MOTION:** Matt Hoehna moved to adjourn the meeting.

**SECOND:** Greg Phillips

**VOTE:** Unanimously Approved


The meeting was adjourned at 9:12 p.m.

The next meeting will be December 15, 2022, 7:00 p.m. at the Fire Station in Weston.

  
\_\_\_\_\_  
PRESIDENT VP

  
\_\_\_\_\_  
DATE

  
\_\_\_\_\_  
BOARD SECRETARY DIRECTOR

  
\_\_\_\_\_  
DATE