



**EAST UMATILLA FIRE & RESCUE**  
**BOARD MEETING**  
**June 15, 2023, 7:00 PM**  
**Weston Fire Station**  
**103 W. Main Street**  
**Weston, OR 97886**

**Mission Statement**

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

**In Attendance**

<u>  X  </u> <i>Matt Hoehna, President</i>	<u>  X  </u> <i>Greg Phillips, Director</i>
<u>  X  </u> <i>Terry Case, Vice President</i>	<u>          </u> <i>Chris Williams, Director</i>
<u>  X  </u> <i>Carol Kirk, Secretary/Treasurer</i>	<u>  X  </u> <i>Dave Baty, Fire Chief</i>

**MINUTES**

- 1) **MEETING TO ORDER**  
Board President, Matt Hoehna called the meeting to order at 7:17 p.m.
- 2) **ROLL CALL**  
Guests – Chrys Wernlund, Christine Erb, Juan Avila, Whitney Majors, Michael Kobasa, Jason Hall, Jeremy Lasater.
- 3) **APPROVE/ADD TO THE AGENDA**  
**MOTION:** Greg Phillips moved to approve the agenda as amended  
**SECOND:** Terry Case  
**VOTE:** Unanimously Approved
- 4) **PUBLIC COMMENT**  
No public comment.
- 5) **FINANCIAL INFORMATION AND PAYMENT OF BILLS**  
Terry sent an email out informing Whitney Majors that the email that was sent out did not have all the financial information in it. Terry Case had a question on the first page about a Grant that says Oregon Department of State Police for 35,000.00. He was wondering what Grant it was. Matt Hoehna informed everyone that Oregon Fire Marshall is under that name until July 1, 2023.  
**MOTION:** Terry Case moved the financial information be approved and the bills be paid  
**SECOND:** Carol Kirk  
**VOTE:** Unanimously Approved
- 6) **MINUTES FROM LAST MEETING**  
**MOTION:** Carol Kirk moved to approve the minutes from last meeting  
**SECOND:** Terry Case  
**VOTE:** Unanimously Approved



# EAST UMATILLA FIRE & RESCUE

## OLD BUSINESS

### 7) DISTRICT POLICY

- (a) Chapter 11 (Facility Security) – There were no recommended changes, but a few corrections in wording. Policy 1104 under Flag Display 1104.5 change word from shall to may. Terry Case had a question about the district owned storage tanks. Chief Dave Baty informed us that we did not have any district storage tanks. We rent LP Tanks in Helix. Carol Kirk had a word verbiage change in 1103.4 Emergency Power from cannot to will be.

**MOTION: Carol Kirk motioned for Chapter 11 to be Amended**

**SECOND: Greg Phillips**

**VOTE: Unanimously Approved**

## NEW BUSINESS

- 8) **HELIX MAINTENANCE SHOP STATUS** – The building is currently in Escrow. Most of everything is cleaned out, other than items to be donated. Work out equipment to be donated. We are waiting on a check.
- 9) **UTV STATUS UPDATE** – TBD. The UTV was shipped from the factory to the outfitter, but it is missing some components. Right now, it is waiting on parts. Missing components are the computer module and the sinking switch for the horn. Currently in California. Expectations of receiving it are before 2024. Skid units have arrived and cabinets for the trailer are on the way.

## NEW BUSINESS

- a. **Organizational Review Discussion** – Read through the new Organizational Review, have a discussion at next meeting. There are a few items that we need to work on, and it was a very thorough assessment. 5 physical copies are on the way in the mail. Stated that as an employer of Firefighters we are obligated under state law to be a member of PERS, which is incorrect information. There will be a follow-up discussion. Chrys Wernlund would like a copy for Shelia Jasperson.
- b. **Monthly Equipment Status.** – Jason Hall has informed everyone that everything has been running pretty good and in good shape. We recently purchased a new set of tires for one of the brush trucks to test out. We have concluded that both trucks would be getting new tires. They are much safer. We do have a 715-gallon stainless steel tank sitting in Helix Bay. The Ag Teacher and the Welding Teacher are interested in using it for their program. The discussion is up for donating or selling it. The board has decided to just leave it in the building.

## BANK ACCOUNTS

**MOTION: Greg Phillips motioned to approve Whitney Majors to be placed on all Bank Accounts and JoAnn McKern Removed**

**SECOND: Terry Case**

**VOTE: Unanimously Approved 4-0**

**Budget Status** – The Current Budget has been Approved.

**MOTION: Greg Phillips has moved**

**SECOND: Terry Case**

**VOTE: Unanimously Approved**

## Chief's Report





## EAST UMATILLA FIRE & RESCUE

**Fire Status** – Chief Dave Baty showed a picture as of the Umatilla County mobilization guide that the Fire was not in our District. It was in the extreme northwest quarter. The fire stopped at the bottom of the draw. The fire did not come into our District. Status of the Fire: it is out.

Chief Baty informed the board that we did receive a grant of 2,500.00 for the UTV project.

Juneteenth is a Federal, County and State Holiday but it is not a District Holiday. According to Oregon State BOLI there are only 6 paid holidays based on State law.

Interest Rates for the LGIP for the second half of May went up 4.05% and we haven't received the June numbers yet.

The Athena Garden Club has donated water, Gatorade, and Protein Bars to the Fire Station.

**Safety Status** - The monthly safety meeting was earlier this month and went over PPE, as a reminder to wear proper gear in and around the apparatus and on scene. We have had no reports of injuries. Matt Hoehna wanted to make sure we were recording the Safety Meeting Minutes.

Terry Case has a question about the Chief's Report. For May there was a low call volume, Terry was wondering if that was normal. Turns out May was just a low call volume month.

**Budget Status** – The Current Budget has been Approved.

**MOTION: Greg Phillips has moved**

**SECOND: Terry Case**

**VOTE: Unanimously Approved**

### GOOD OF THE ORDER

There was nothing for the Good of the Order.

Matt Hoehna was inquiring about getting Eufra email accounts for the Board members. Jeremy Lasater informed him that it would be \$6.00 a month per account. It would be about \$50.00 a month for all 8 board members. Matt Hoehna wants everyone to mull it around and be able to have a decision by next meeting.

Whitney Majors did ask the Board for photos of themselves to be ADA Compliant for the new Streamline Website.

### ADJOURNMENT


**MOTION: Terry Case moved to adjourn the meeting.**

**SECOND: Carol Kirk**

**VOTE: Unanimously Approved**

The meeting was adjourned at 8:07 p.m.

The next regular meeting will be July 20, 2023, 7:00 p.m. at the Fire Station in Weston.

  
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PRESIDENT

8/17/2023  
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DATE

  
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BOARD SECRETARY

8/17/2023  
\_\_\_\_\_  
DATE