



EAST UMATILLA FIRE & RESCUE

BOARD MEETING
May 18, 2023, 7:00 PM
Weston Fire Station
103 W. Main Street
Weston, OR 97886

In Attendance

<input checked="" type="checkbox"/> <i>Matt Hoehna, President</i>	<input type="checkbox"/> <i>Greg Phillips, Director</i>
<input checked="" type="checkbox"/> <i>Terry Case, Vice President</i>	<input checked="" type="checkbox"/> <i>Chris Williams, Director</i>
<input checked="" type="checkbox"/> <i>Carol Kirk, Secretary/Treasurer</i>	<input checked="" type="checkbox"/> <i>Dave Baty, Fire Chief</i>

- 1: Meeting was called to order by Matt Hoehna at 8:21 pm.
- 2: Roll Call: Matt Hoehna called roll, Greg Phillips absent, a quorum present.
Also in attendance; Chief Dave Baty, Jeremy Lasater, Christine Erb Chrys Wernlund, Whitney Major, JoAnne McKern and Bill Boyd
- 3: Approve / Edit Agenda:
Chris Williams asked if item 7 might be postponed to the June meeting. This is to discuss Chapter 11 of the Policy Manual and its approval. Matt Hoehna asked if there was any discussion and there was a consensus it be postponed.
Motion: Terry Case moved to approve the agenda, Chris Williams second.
Vote: Passed unanimous 4-0
- 4: Public Comment: None
- 5: Financial & Payment of Bills:
There was no discussion and Matt Hoehna asked for a motion.
Motion: Terry Case Moved the Financials be approved and authorizing the Payment of Bills, Carol Kirk second.
Vote: Passed unanimous 4-0
- 6: Minutes from the Last Meeting:
Terry Case pointed out some omissions and corrections to the April 20, 2023 Meeting Minutes: Guests present and omitted were; Christine Erb, Chrys Wernlund, Kim Herron and Bill Boyd. Terry also pointed out under item 3; Approve / Edit / Add to the Agenda, the omission of three additions.
Under New Business: Item d, Flexible Benefit Plan
Item e, Sale of the Ford Explorer to the Medic District
Under Old Business: Under New Station Status; Line 8, Item a, New Station Color



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Matt Hoehna asked for a motion to approve the April 20, 2023 meeting minutes, as ammended.

Motion: Chris Williams moved the April 20 minutes be approved as ammended, Carol Kirk second.

Vote: Passed unanimous 4-0

Old Business:

7: District Policy; Chapter 11 Tabled for June meeting

8: Station Update; Chief Dave Baty reported on progress at the new Fire Station site. Stakes and a temporary service is in place, permits are yet to be issued.

9: Helix Maintenance Shop Sale Update; Chief Dave Baty explained the building title is still in the Helix Fire name and must be updated to the EUFR name prior to its sale to the Helix School District.

Terry Case stated he had signed three items; Bringing currant title to the Helix shop building, title to the Helix Fire building and the lease to Juniper Station.

Chris Williams asked also if East Umatilla RFPD property had been updated to Fire & Rescue.

10: ATV Project Status Update; Chief Dave Baty spoke to the progress of the trailer, the ATV and it's associated slip ins are yet to arrive.

New Buisness:

a. The 2023 – 2024 proposed Budget has been approved by the Budget Committee, Matt Hoehna explained, with the adjustment of a couple lines. Chris Williams asked if insurance monies might require further adjustments. Chief Dave Baty explained that reimbursements from the Medic District would have an effect and the Fire District budget would have to be adjusted after the Medic budget has been finalized. No action was taken but the final budget must be approved in June.

b. Surplus Flail Mower; A three point rotary mower has been purchased from D&B for \$ 1,699 to replace the present flail mower that has proven unsatisfactory and cost \$ 1,600. Matt Hoehna proposed to surplus the flail mower for \$ 1,200, $\frac{3}{4}$ its initial cost. Chris Williams asked if it was not working and Chief Dave Baty explained it had proved inadequate for the need.

Matt Hoehna asked fopr a motion to Surplus the flail mower and to put it on consignment with FEH (Farm Equipment Headquarters) in Pendleton for \$ 1,200.

Motion: Terry Case moved the flail mower be declared surplus and put on consignment with FEH for \$ 1,200, Chris Williams second.

Vote: Passed unanimous 4-0

c. Grants: Chief Baty addressed the need of careful accounting for grant funds and explained an approach using dedicated LGIP (Local Government Investment Pool) accounts and drawing from there to the expense line item, creating a clear paper trail.



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Terry Case asked if there was a limited number of accounts that can be established and Dave answered there wasn't,

- d. Chief Contract: A proposed contract along with the present existing contract has been Emailed to each Fire Board member. Matt Hoehna explained it is essentially unchanged from the existing compensation. Under Section 2 the term will run from July 1, 2023 to June 30, 2026, three years. Annual compensation will be \$ 80,000, with a 3% cost of living increased at the beginning of each fiscal year. Beyond this contracts term it will be revisited annually.

Matt asked for discussion and stated he had talked to Greg Phillips earlier, although absent from this meeting, who was good with the contract.

Matt asked for a motion.

Motion: Chris Williams moved to approve the contract with the changes detailed in Sections 2 and 5, Carol Kirk second.

Vote: Passed unanimous 4-0

Matt Hoehna asked if there was anything to do with the Chief's Report. None

Good of the Order:

Chief Dave Baty said that the annual RT-130, Wildland Fire Safety Training refresher was scheduled for May 30th.

May 19th is scheduled for Helix schools annual Bikethon, which will run from 3:00pm to 4:00pm.

Whitney Major's first day of employment with the Fire District will be Monday May 22nd.

Pump Testing is scheduled for the week of May 22nd, this will be on structure rated pump.

The ATFM Assessment Center is scheduled for June 2nd.

Fireman's Breakfast will be on June 3rd, with the Helix Rodeo scheduled for the same day.

Matt Hoehna asked for a motion to adjourn.

Terry Case Moved, Chris Williams second – passed unanimous 4-0.

Meeting adjourned at 8:55pm.

Next regular scheduled meeting June 15, 2023 at 7:00pm, Weston Station