



**EAST UMATILLA FIRE & RESCUE
BOARD MEETING
AUGUST 17, 2023, 7:00 PM
Weston Fire Station
103 W. Main Street
Weston, OR 97886**

Mission Statement

East Umatilla Fire and Rescue is committed to preserving life, property, and the environment by providing and supporting the best possible emergency services to the communities in our district. Volunteer fire fighters are dedicated to safely minimizing suffering, loss of life, and loss of property incurred by fire, accidents, disasters, and medical emergencies. Fire fighters do this through fire training, suppression, preparation, education, and prevention.

In Attendance

<u>X</u> <i>Matt Hoehna, President</i>	<u>X</u> <i>Greg Phillips, Director</i>
<u>X</u> <i>Terry Case, Vice President</i>	<u>X</u> <i>Chris Williams, Director</i>
<u>X</u> <i>Carol Kirk, Secretary/Treasurer</i>	<u>X</u> <i>Dave Baty, Fire Chief</i>

MINUTES

1) MEETING TO ORDER

Board President, Matt Hoehna called the meeting to order at 7:08 p.m.

2) ROLL CALL

The following guests were in attendance: Chrys Wernlund, Sheila Jaspersen, Christine Erb, Jason Hall, Michael Kobasa, Jeremy Lasater and Whitney Majors.

3) APPROVE/ADD TO THE AGENDA

Amend the Agenda, add on the Pers discussion, the Medic reserve policy and the district emails.

MOTION: Terry Case moved to approve Agenda as changed.

SECOND: Greg Phillips

VOTE: Unanimously Approved 5-0

4) PUBLIC COMMENT

There was no public comment.

5) FINANCIAL INFORMATION AND PAYMENT OF BILLS

Terry Case had a question, he was wondering if Whitney Majors could find a report that has the current month, spending amounts, and the actual budget ending balance. Whitney Majors informed him that she would look into it. Chris Williams asked, "Why on page 3, was the training amount a negative number"? Whitney Majors showed him on QuickBooks why the number was coming out as a negative number.

MOTION: Greg Phillips moved to accept the financials and pay the bills

SECOND: Terry Case

VOTE: Unanimously Approved 5-0

6) MINUTES FROM LAST MEETING

Matt Hoehna reviewed the minutes from the last meeting. Changes were already made.

MOTION: Carol Kirk moved to accept the amended minutes

SECOND: Greg Phillips

VOTE: Unanimously Approved 5-0

OLD BUSINESS



EAST UMATILLA FIRE & RESCUE

7) DISTRICT EMAILS

Matt Hoehna would like to propose that the board pass though the legal standard, so the Medic and EUFR Board can just go through one domain for the emails. So, there will only be one email per Board member. MOTION: Greg Phillips moved to grant EUFR email addresses for the members of the medic board pending legal review and opinion.

SECOND: Terry Case

VOTE: Unanimously Approved 5-0

8) UTV STATUS

Still no change, should be here in September.

9) MONTHLY SAFETY REPORT

No accidents or injuries. Had a monthly safety meeting on August 3rd. Went over reminders on PPE and had a discussion on fuel geysering, just because temperatures are increasing, which led to another discussion on wildland stuff. The Proper techniques of wildland firefighting.

10) APPARATUS REPORT

Everything is running well, we did have one pump fail on a brush truck, but it is back up and running today. The pump outside the Helix building is now property of the school. Periodically this list is gone through and updated as needed. The only thing that is not on the list is the new Medic Tahoe. Jeremy Lasater has made this list easy to read and this list shows when the Apparatus will need to be replaced. Obviously, we cannot replace all the Apparatus in 2023, the board would like a list of the ones that are needed as soon as possible. Chief Dave Baty has given some options about the different ways to go about getting the funding to replace the Apparatus. Priority is Ambulances first; Fire Engine is second and the Ladders are third. Chris Williams asked if the Apparatus has been constantly in use or just sitting in a building. He is wondering if we were able to just replace the pump, for tens of thousands of dollars, rather than buy a new Apparatus, for hundreds of thousands of dollars. Chris Williams asked if the Leadership of the Department could put together a ten-year plan? Matt Hoehna asked if we needed all 26 vehicles that are on the list. Chris Williams also noticed that some of the vehicles don't have radios in them, he wondered if that was an issue the Board should address. Chief Dave Baty, Michael Kobasa, and Jason Hall informed the board that there are radios in every vehicle. This Discussion will be tabled for the time being. To circle on this topic, the numbers aren't great, but we must come up with a plan of action for the financial aspects of this topic. Board Members are wondering if we can take a year to mull over this topic, that way the New Station would be done and built.

11) DAS (DEPARTMENT OF ADMINISTRATIVE SERVICES)

Department of Administrative Services, The Grant for the New Station. Chief Dave Baty sent in a quarterly Report a few months ago. The person that is monitoring our project asked for a conference call, that went well. Conference call was also with our project manager, which is Jake Harwig from Wenaha. Jake Hartwig explained all the processes that went along with starting our New Station Project. Kathleen Connelly informed Chief Dave Baty that we did not have to do an Audit for the money that we were awarded for the New Station. The construction schedule has bumped back on time. The New Station project must be done by June 30th, 2024, but we do have a 90-day grace period. Senator Hansell has offered help with extensions should we need them at that time. There is a possibility that Wenaha may stay on, even after the contract expired last month. Just billing monthly for time and expenses. Matt Hoehna will talk to the main project manager, to make sure everything is on track.

12) COMMUNITY OUTREACH

There was a discussion on possible sponsorship of community and local sports teams. There will need be a process put into place, if we are wanting to do something like that.

NEW BUSINESS

13) BUILDING STATUS

First notices have gone out on the plan review, there is a hold notice because there are some things that are normal and Chrys Wernlund has passed that on to Jake Hartwig. There are some issues with the



EAST UMATILLA FIRE & RESCUE

engineer. He did all the work with the 2019 code, and not to the 2022 code. There have been some major changes since 2019. The electrical has been approved and is waiting for the structural engineer to be fixed. OSSC is The Oregon Structural Specialty Code. Jake Hartwig would like to be put on the permit, so if anything comes out, he can grab it and work on getting it done. Matt Hoehna will call and speak with Jake Hartwig.

14) JOANN MCKERN FINANCIAL CONSULTING

Joann McKern has been in touch with Brooklynn Jefferson at Wenaha, helping with the Financials with the New Station. Her primary will be the New Station. Then secondary will be helping with any questions that Whitney Majors may have. She will need to have access to Whitney Majors's computer, pending approval from the Board.

15) FIRE AUDIT STATUS:

Just have a few last-minute things to button up then it will be done.

16) PERS DISCUSSION

Matt Hoehna has gotten an email about PERS. If the decision to participate is approved, then they need a resolution turned in. The gentlemen has attached a copy of the statute's, requires all public employees, police officers and firefighters to provide a retirement benefits under PERS unless public employer provides retirement benefits equal to benefits under PERS. Employees contribute 6 percent and employers contribute 6 percent. For all new employees, would be closer to 29 percent. There will need to be a discussion about what the benefits are now, and whether we need to modify what benefit package we have. Matt Hoehna asked if Chief Dave Baty could call SDAO and see if there was someone to help with more information.

17) MEDIC RESERVE POLICY

Proposal from the Medic Board on maintaining currency on the Medic Reserve List. It proposes 12 shifts within the 12 months that it was signed. Health Administrator Michael Kobasa would like to have a current Medic Reserve List.

MOTION: Chris Williams made the Motion to adopt this policy as an addendum into The East Umatilla Fire and Rescue Policy Manual.

SECOND: Greg Phillips

VOTE: Unanimously Approved 5-0

CHIEF REPORT: No Questions on Chief Report

GOOD OF THE ORDER

Chris Williams is very impressed with how well and quickly our team responded to a fire that was out on his property, and the professionalism of the investigation. Biscuit and gravy breakfast will be out in helix this weekend for Wheat Stock.

ADJOURNMENT


MOTION: Carol Kirk moved to adjourn the meeting.

SECOND: Greg Phillips

VOTE: Unanimously Approved

The meeting was adjourned at 8:49 p.m.

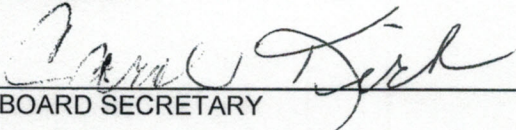
The next meeting will be September 21, 2023, 7:00 p.m. at the Fire Station in Weston.



PRESIDENT

9/21/2023

DATE



BOARD SECRETARY

9/21/2023

DATE